Proofreading Checklist

\_\_\_\_: Does my thesis include the title, author, and appear at the end of my introductory

paragraph?

\_\_\_\_: Do all of my topic sentences CLEARLY relate to my thesis?

\_\_\_\_: Do all of my quotes prove my topic sentences?

\_\_\_\_: Do I actually analyze (show how it proves the topic sentence and thesis statement) the

quote, or do I just explain what it means?

\_\_\_\_: Is my paper in MLA format?

\_\_\_\_: No first or second personal pronouns (I, me, you, we, us, our, etc.)

\_\_\_\_: No using “it” or other vague pronouns

\_\_\_\_: Do I have any contractions?

\_\_\_\_: In-Text Citations are correctly formatted

\_\_\_\_: All quotes are integrated

\_\_\_\_: No run-on sentences

\_\_\_\_: No fragments

\_\_\_\_: No spelling or capitalization errors